

CITY OF LOCKHART
SPECIAL ACTIVITY PERMIT APPLICATION
COVID-19 PROTOCOLS

version 10-27-2020

In compliance with the Governor’s Executive Order GA-32 dated October 7, 2020, outdoor activities within the City of Lockhart involving more than 10 persons shall be presented to the Mayor for approval. Additionally, all events, indoor or outdoor, may also have occupancy limitations and are subject to COVID-19 health protocols as set forth by the Texas Department of State Health Services (DSHS).

Any individuals, groups, or organizations desiring to organize an outdoor event involving more than 10 persons shall submit a completed Special Activity COVID-19 Protocols Application for approval consideration PRIOR to any advertising/public announcement of the proposed event AND at least two (2) weeks before the event date. Advertising and/or public announcements of the event should not occur before receiving approval. Completed form must be submitted to the Mayor for consideration at:

City of Lockhart, Attention: Mayor, 308 W. San Antonio St., Lockhart, Texas 78644

Provide the following information on COVID-19 Guidelines for your event:

1. Name/Type of Event: _____

2. Dates of Event: _____

3. Address/Name of Facility: _____

4. Contact: Name _____ Phone _____

Email: _____

5. Is the event: Outdoors Indoors Both

6. What is the estimated number of participants? _____

7. If indoors what is the occupancy limit of the facility? _____

8. Brief summary of the event/activity: _____

(continued next page)

9. What Texas DSHS COVID-19 guidance documents are being used to create health protocols for event/activity? <https://dshs.texas.gov/coronavirus/opentexas.aspx#protocols>

10. General COVID-19 health protocols for all events/activities include:

- All individuals must wear a face covering when it is not feasible to maintain six (6) feet of social distancing from an individual not from the same household.
- Individuals 65 or older should be encouraged to stay home and avoid large gatherings due to the significant risk from COVID-19.
- Individuals may not be in groups larger than 10.
- Individuals should maintain six (6) feet of separation from others outside the individual's group.
- Encourage participants to self-screen for signs of COVID-19 and stay home if they have symptoms to include: Cough, fever, shortness of breath, sore throat, etc.
- Provide hand sanitizer and disinfect often touched surfaces.
- Consider level of COVID-19 transmission in the community before scheduling an event/activity.

11. Give summary of planned COVID-19 health protocols for event:
(*mask, social distancing, sanitation, health checks, etc.*)

add attachments as needed

Pursuant to Governor's order, the Mayor's approval may be rescinded in the event of a change in COVID-19 cases prior to the date the event is scheduled.

Approved

Denied

Mayor Signature

Date

Comments:
